

Brain Injury Services Stakeholder Plan

February 8, 2023

Purpose

The purpose of today's meeting is to:

1. Provide transparency regarding use of workgroups and focus groups to promote comprehensive inputs of key stakeholder sub-groups
2. Launch role-based focus groups
3. Clarify next steps

At the conclusion of this session we will have:

1. Awareness of process we are following and how stakeholders will be informed
2. Understanding of how to plan for and share input critical to this phase of budget development

Agenda

1. Key Roles
2. Need for breaking it apart and putting it all back together
 - Workgroups and Focus Groups
3. Frequently Asked Questions

Key Roles

Our Role as Facilitators

1. Obtain comprehensive inputs for Virginia Department of Medical Assistance Services (DMAS), consistent with the legislative intent and within the time limits we have
2. Identify themes from the workgroups and focus groups
3. Elevate concerns and need for key decisions to DMAS

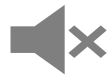
Your Role as Participants

Raise Hand



Use the raise hand feature to hold your place in “line” to speak in activities where there is a lot of discussion

Mute



Use the mute feature to avoid echoes and background noise when you are not speaking

Video



Keep your camera on during breakout group

Chat Box



Use the chat box feature to send messages to the group for all to see

Breaking it Down to Put it Back Together

- What are we seeking to address and how are we doing it?

Legislative Mandate for Implementing Targeted Case Management

State of Virginia TCM mandate: DMAS was directed to establish and implement a new State Medicaid Plan service, targeted case management (TCM) for “individuals with severe Traumatic Brain Injury” [Va. Code § 32.1-325\(A\)\(31\)\(2022\)](#).

Legislative Mandate for Waiver and Neurobehavioral Science Unit Recommendations

Virginia's budget enacted in 2022 provides,

“The Department of Medical Assistance Services, in conjunction **with relevant stakeholders**, shall **convene a workgroup to develop a plan for a neurobehavioral science unit and a waiver program** for individuals **with brain injury and neuro-cognitive disorders**. ... The **workgroup shall make recommendations** in the plan related to relevant service definitions, administrative structure, eligibility criteria, reimbursement rates, evaluation, and estimated annual costs to reimburse for neurobehavioral institutional care and administration of the waiver program. The department shall include a rate methodology that supports institutional costs and waiver services.” Virginia State [Budget 308 CC.1](#)

Purpose of Workgroups and Focus Groups

Build off of the work to date:

- Survey and discussion on service definitions

Where we are today:

- Finalize and refine inputs from surveys
- Confirm if anything is missing or needs to be clarified
- Better understand the nature of your response

Timelines and Sequence of Workgroups and Focus Groups

Today

Full Stakeholder Meeting

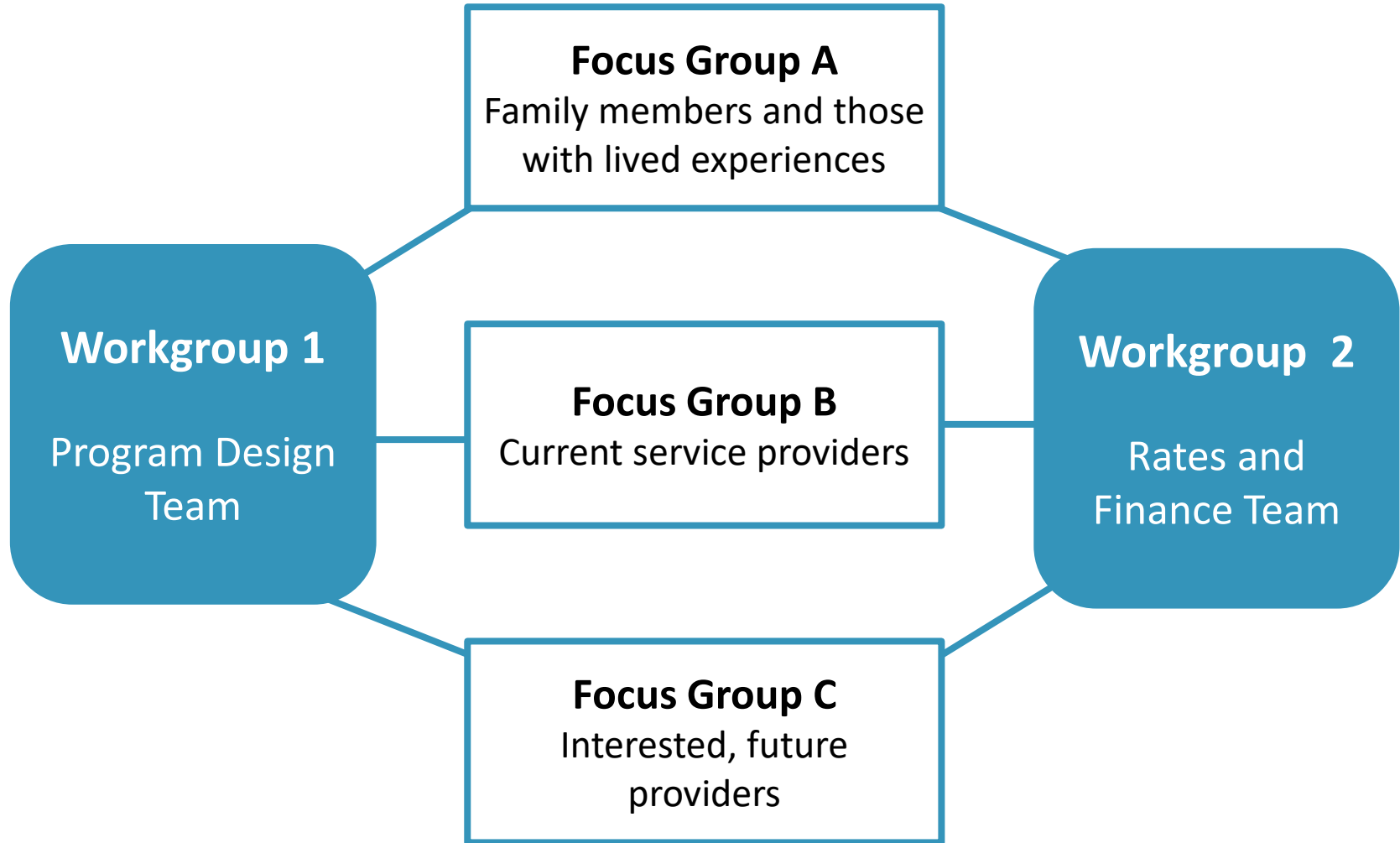
February 15th – March 15th

Workgroups and Focus Groups

**At Conclusion of Workgroup and
Focus Group Meetings**

Full Stakeholder Meeting
Presentations

Allowing Designated Time for Distinct Inputs



Proposed Approach

- To the extent we can, we will leverage the existing two-hour Wednesday meetings to accommodate workgroup and focus group meetings
 - Agendas may not require two hours
 - Each meeting will be virtual, will be recorded and we will provide written, after-meeting summaries.

Proposed Approach Continued

- Guidehouse will facilitate workgroups and focus groups
- All current and interested stakeholders will have an opportunity to participate in a workgroup or focus group, and will be informed of the work within the smaller groups

Frequently Asked Questions (FAQs)

FAQs

Q: Where will materials be posted?

A: DMAS will post materials on the DMAS Website at: <https://www.dmas.virginia.gov/for-providers/long-term-care/programs-and-initiatives/brain-injury-services/>

Q: When and how will my comments be addressed?

A: Comments may be submitted to assigned written materials or comments will need to be provided during the steering committee meetings

Q: If I have recommendations for focus group participants, how should I raise them? When will we know who's in which group? If I have recommendations for work group participants, who should I submit them to?

A: DMAS will manage the list of the BIS Steering Committee (Main group) and also any focused workgroup participants and their assignments. The workgroup member lists will be shared with the steering committee as they are finalized, membership in all groups is still being developed.

Q: How soon will materials be posted after meetings? What materials will be posted (presentations, meeting notes, recordings, handouts, etc?) Will work group materials be posted? Will stakeholder materials be posted?

A: Meeting Minutes and materials used will be posted within the week following any held meetings with the exception of program content and program rules which will be held until they are shared with and discussed by the BIS Steering Committee. In addition DMAS may at their discretion, post recordings of meetings when relevant to document processes and discussions used in the working session.

Q: When is the State Plan for TCM being submitted?

A: The Case Management State Plan Amendment (SPA) must be submitted to CMS within 90 days after the service goes live, DMAS will submit the SPA by September, 2023. DMAS will begin any formal public comment processes in June-July, 2023 after finishing informal comment processes using the BIS Steering Committee members.

Q: When is the report to the legislature due?

A: If the 2023 Approved Budget requires a DMAS legislative report outlining the BIS program design and impacts then it will be due from DMAS by Early September, 2023.

If workgroup members have questions or suggestions about services or program rules please contact

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